## **Fender Musical Instruments Corporation**

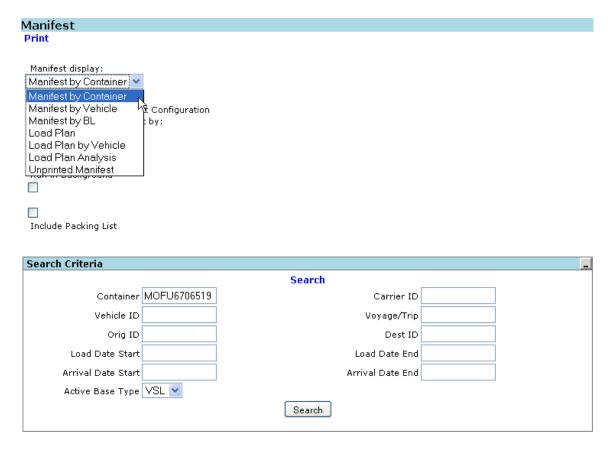
## PRINT MANIFEST

Although the shipping documents should include a packing list, the warehouse can use Log-Net to create their own document to confirm materials and quantity to receive.

Go to the **Reports** header and select *Manifest*.



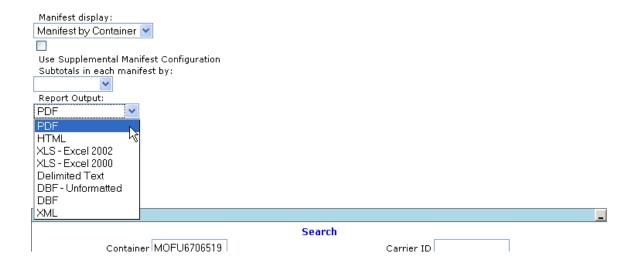
The warehouse will generally want to print a manifest by container, but Log-Net gives you several options if it is more convenient (such as per vehicle or BL). Select *Manifest* by *Container* for the Manifest display, and then enter your container # in the Search field.



You can also select the format the manifest will print in. The PDF format will be the best version to use if you are simply comparing materials and quantity reported versus actually received, but you can also select other formats if you ever need to manipulate that data.

Last Changed On: 6-NOV-2009 Last Changed By: cdurnell Page 1 of 3

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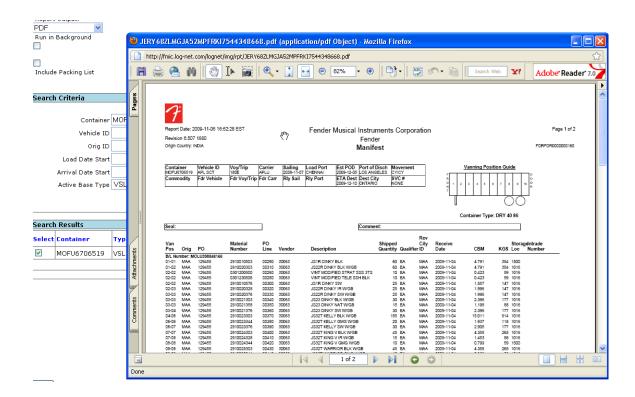
After you hit the Search button, Log-Net will display all containers that match your criteria. You must then click on the Select box and hit Print.





You will now see your manifest displayed in a pop up box. You can now print the manifest from this pop up box so that you have a physical copy.

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The manifest will include all material #, description, quantity, and other PO information for the shipments loaded into the container. This manifest will include all items listed for this container in Log-Net. Any discrepancy between actual goods received and this manifest indicate that Log-Net was not properly updated, and the warehouse should follow their normal procedures for notifying discrepancies.