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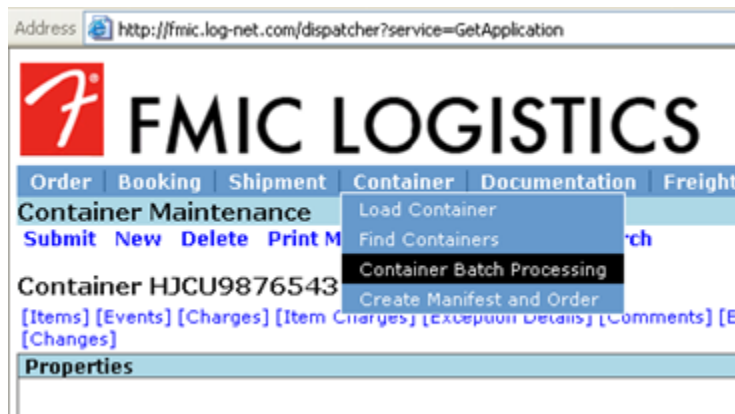
Mexico Staging has several important functions in Log-Net. These can be divided into several areas:

- Receiving US Shipments in Otay Mesa
- Printing Manifests
- Consolidating and Exporting US Shipments to Ensenada

RECEIVING SHIPMENTS IN OTAY MESA

Events in LOG-NET are changes in status. These Events include such things Arrival, Devanning, and Empty Containers being available for pick up. These events (and more) are to be done via batch processing. Since Mexico Staging is a transit point, but not a final destination, the Event use to receive shipments is known as Transload.

Go to the **Container** header and select *Container Batch Processing*.



Batch processing allows you to update more than one container at a single time. There are two important functions in batch processing. The first is the Event/Field.

Select the event you want to process – that is the event that has happened. There are many events that can be selected, but Mexico Staging must always use XLD (Transloaded) to receive product. XLD is the only event that allows you to load the same shipments you just received into another outbound container! If you pick another status – say ARR (arrival) or DVN (devanned) – then that shipment cannot be loaded later into another trailer.

The second is Batch/Process Mode which should be “Add.”

The other fields are limiting criteria when you search for containers to process. The most important of these is Prerequisite Event. Unless you limit your search, you will see many containers appear when you search, including those you have already processed.

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Container Batch Processing

[Submit](#)

Active Base Type

Search Criteria

[Search](#)[Hide Extended](#)

| | | |
|---------------------------|---|----------------------|
| Event/Field | <input type="text" value="XLD - Transloaded"/> | |
| Batch Process Mode | <input type="text" value="Add"/> | |
| Prerequisite Event | <input type="text" value="VSL - Line Haul Vehicle Loaded"/> | |
| Container | <input type="text"/> | |
| Orig ID | <input type="text"/> | |
| Dest ID | <input type="text" value="SAN"/> | |
| Carrier ID | <input type="text"/> | |
| BL/Pro Number | <input type="text"/> | |
| Vehicle ID | <input type="text"/> | |
| Voyage/Trip | <input type="text"/> | |
| Disch ID | <input type="text"/> | |
| Comment | <input type="text"/> | |
| Load Date Range | <input type="text"/> | <input type="text"/> |
| Est Arrive Date Range | <input type="text"/> | <input type="text"/> |
| Commodity Sail Date Range | <input type="text"/> | <input type="text"/> |
| HOT Container | <input type="text" value=""/> | |
| FMIC Cont ID | <input type="text"/> | |
| Shipper # | <input type="text"/> | |
| Driver Name | <input type="text"/> | |
| MX Plate # | <input type="text"/> | |
| HAZMAT | <input type="text" value=""/> | |
| Carrier NVO | <input type="text"/> | |
| Crossing Time | <input type="text"/> | |
| US Plate # | <input type="text"/> | |

The Prerequisite Event allows you to limit your search to those containers that already have certain Events applied to them. You may also need to add other Search Criteria in order to limit the number of Search Results.

After you have entered your search criteria, hit Submit. You will now see a list of containers that match your search criteria.

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Container Batch Processing

[Submit](#)

Active Base Type

VSL/TRL

Search Criteria

Search Results

| Select | Container | Carrier ID | Vehicle ID | Voyage/Trip | Active Base Type | Orig ID | Disch ID | Dest ID | Orig Date | Disch Date | Dest Date | Transloaded Date | Transloaded Location ID | Transloaded Site ID |
|--------------------------|-----------|------------|------------|-------------|------------------|---------|----------|---------|------------|------------|------------|------------------|-------------------------|---------------------|
| <input type="checkbox"/> | MP07110 | FDCC | DOM | 001E | VSL | TP1 | SAN | SAN | 2009-09-08 | 2009-09-09 | 2009-09-28 | 2010-01-06 | SAN | 1015 |

[Show Filter](#)

[Submit](#)

You may not want to update all the containers that appear. You will need to check each container you want updated by selecting the far left box on the container's line item. Anything you select will have the Event added to that container's status. Anything not selected will not have that Event added to its status.

You have three fields that can be updated as well.

- Transloaded Date
- Transloaded Location ID
- Transloaded Site ID

These fields will default to today's date (for transloaded date) and the location and site ID already entered into LOG-NET. You can change these fields should it be necessary.

Hit **Submit** to update the containers you selected. By hitting **Submit**, the containers you selected now have the Transloaded Event.

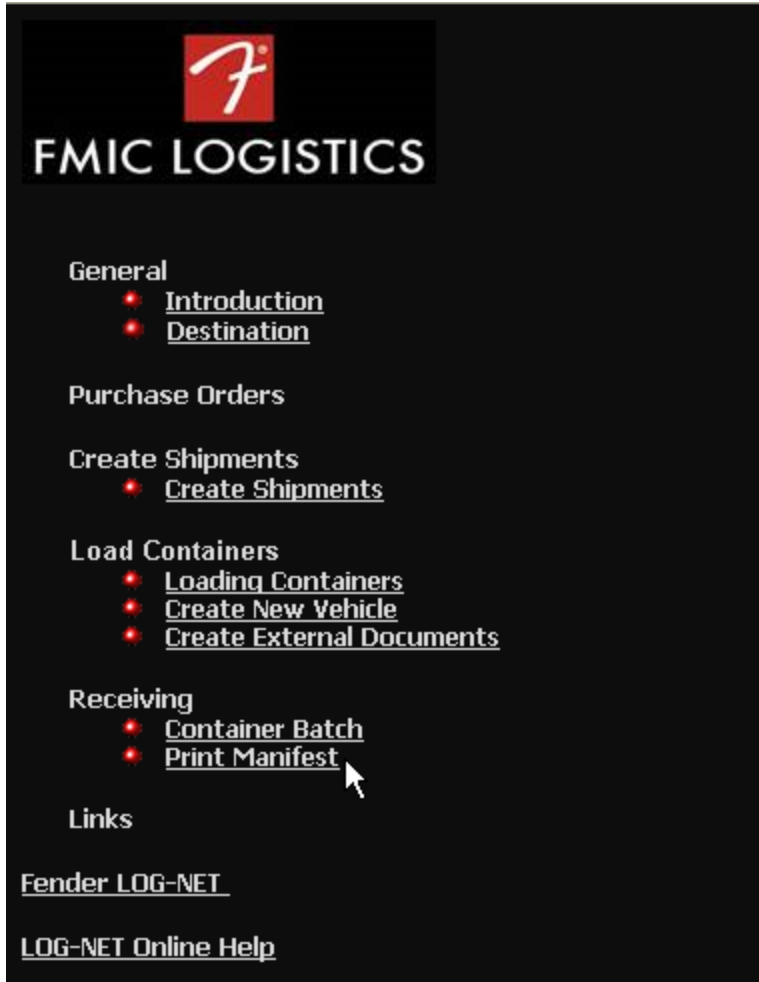
PRINT MANIFEST

Although the shipping documents should include a packing list, the warehouse can use Log-Net to create their own document to confirm materials and quantity to receive.

To read these instructions, go to the Print Manifest instructions located on the FMIC Logistics training website: <https://eservices.fender.com/log-net/>

These instructions are the same for everyone, so Mexico Staging does not need specific instructions just for them.

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CONSOLIDATING AND EXPORTING US SHIPMENTS TO ENSENADA

When Mexico Staging is ready to ship a consolidated trailer to Ensenada, you must go to the Container Header and select Load Container.

Containers in LOG-NET

LOG-NET containers cover multiple modes: international, domestic, ocean, air, and truck. Changing different fields will change the type of container the user creates. Containers can contain none, one, or multiple shipments.

Load a Truck Trailer Container

The following steps will guide the user through the screens to load the shipments into an truck trailer crossing the border into Mexico.

Note: only shipments in certain statuses, such as Origin Receipt or Transloaded are candidates to be loaded into a container.

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Under the Container drop-down menu, select **Load Container**. This will take you to the Load Container screen. LOG-NET has three steps in creating multiple shipments.

1. Enter Container Data
2. Enter Shipment
3. Enter B/L Information

Enter Container Data

Like the Shipment Header Data during Create Multiple Shipments, there are several fields. Fields that begin with an asterisk (*) are required by LOG-NET. They must be completed or LOG-NET cannot proceed to the next step. In addition, FMIC requires some additional fields. Other fields do not need to be completed, but there is no problem if they are.

| FIELD | DESCRIPTION | FMIC REQUIRED |
|-------------------|--|------------------|
| Base Type | Pick "Line Haul" for all ocean containers or international air shipments. Pick "Domestic" for all truck trailers (including shipments between US and Mexico or Canada) and any other domestic movements. | YES |
| *Type/Size/Height | Enter the Type, Size, and Height of the container. | YES |
| *Container | Trailer #. | YES |
| *Carrier ID | 4 digit code of the carrier. Legaspy is LGSY. | YES |
| *Vehicle ID | Name of the ocean vessel. Most ocean vessels should already be pre-loaded into LOG-NET. If not, you will need to create a new Vehicle ID. See the document Create New Vehicle for instructions. | YES |
| *Voyage/Trip | Thetrip #. | YES |
| | | |
| *Orig ID | 3 letter city code of vendor location provided by Fender. See below. | YES |
| *Orig Site ID | Vendor # provided by FMIC. See below. | YES |
| *Orig Date | Date the container leaves vendor factory. | YES |
| Load ID | 3 digit port code of the Port of Lading on the BL | YES |
| Load Date | | YES |
| Disch ID | 3 digit port code of the Port of Discharge on the BL | YES |

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| | | |
|---------------|--|-----|
| Disch Date | | YES |
| *Dest ID | 3 letter code of the FMIC destination city. Provided by Fender. See below. | YES |
| *Dest Site ID | 4 digit code of the FMIC destination city. Provided by Fender. See below. | YES |
| *Dest Date | Estimated arrival date at FMIC location. You can enter the ETA into port. | YES |
| Seal Number | Trailer Seal # | YES |
| Driver Name | Name of truck driver | YES |
| US Plate # | US License # | YES |
| MX Plate # | MX License # | YES |
| *Carrier NVO | Select "N/A" | YES |

| 1. Enter Container Data | 2. Enter Shipments | 3. Enter B/L Information |
|---|--------------------|--------------------------|
| 1. Enter Container Data | | |
| <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <p>Base Type Domestic</p> <div style="display: flex; justify-content: space-between;"> <div>*Type DRY</div> <div>*Size 40</div> <div>*Height 86</div> </div> <p>*Trailer TLH481810</p> <div style="display: flex; justify-content: space-between;"> <div>*Carrier ID LGSY</div> <div>*Vehicle ID TL-01</div> </div> <p>*Voyage/Trip shipper c-07</p> </div> <div style="width: 35%; border: 1px solid black; padding: 5px; margin-top: 10px;"> <p style="background-color: #e6f2ff; margin: -1px -1px 5px -1px;">Domestic Data</p> <div style="display: flex; justify-content: space-between;"> <div>*Orig ID SAN</div> <div>*Orig Site ID 1015</div> <div>*Orig Date 11-01-2011</div> </div> <div style="display: flex; justify-content: space-between;"> <div>*Load ID SAN</div> <div>Load Date 11-01-2011</div> </div> <div style="display: flex; justify-content: space-between;"> <div>Disch ID ESE</div> <div>Disch Date 11-01-2011</div> </div> <div style="display: flex; justify-content: space-between;"> <div>*Dest ID ESE</div> <div>*Dest Site ID 1010</div> <div>*Dest Date 11-01-2011</div> </div> </div> </div> | | |
| <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 60%;"> <p>Contract ID </p> <p>Comment </p> <p>Seal Number UL29951</p> <p>Orig Mode CY</p> <p>Dest Mode CY</p> <p>Manual ETA Date </p> <p>Commodity </p> <p>Movement Code </p> <p>HOT Container <input type="checkbox"/></p> <p>Driver Name Ricardo Ilerenas</p> <p>MX Plate # 9B41432</p> <p>Shipper # </p> </div> <div style="width: 35%;"> <p>HAZMAT <input type="checkbox"/></p> <p>US Plate # 4CF1178</p> <p>Crossing Time </p> </div> </div> | | |

Mexico Staging sometimes uses the same container that delivers materials from Corona to San Diego for the cross border move. That can create a problem for Log-Net as the same container # with the same Origin Date cannot be used again. This is because Log-

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Net wants to prevent duplicate information from being entered. In this scenario, it is not actually duplicate information, but an entirely different movement of materials. Therefore, if this happens the easiest solution is to add a hyphen in the container #.

For example, if the initial movement was container # TLH481810, then the cross border container # can be TLH-481810. That distinguishes the container in Log-Net so that the system does not think it is a duplicate container, but it will still be recognized as the correct container #.

Dates in LOG-NET can be entered several ways. The first is a YYYY/MM/DD combination. LOG-NET also has some quick ways to enter dates. Enter “t” and then hit tab for today’s date. You can also enter t+1 for the day after today, t+2 for 2 days after today, and so on. Entering “m” will give you tomorrow’s date, and “y” will be yesterday.

Most of these dates will be found on the BL or AWB.

FMIC Destination Sites

| Location | Address | Dest ID | Dest Site ID |
|---------------------------|---|---------|--------------|
| FMIC Ontario Distribution | FMIC 1151 B S Mildred Avenue Ontario, CA 91761 | ONT | 1000 |
| FMIC Corona Manufacturing | FMIC 311 Cessna Circle Corona, CA 92880 | COR | 1050 |
| FMIC Scottsdale | FMIC 8860 E Chaparral Road, Suite 100 Scottsdale, AZ 85250 | STZ | 1090 |
| FMIC Mexico Staging | FMIC Mexico Staging (Legaspy) 2290 Enrico Fermi Drive, Suite 16 San Diego, CA 92154 | SAN | 1015 |
| RL Jones | Fender Musical Instr/Mexico C/O RL Jones Customhouse Brokers 8830 Siempre Viva Rd, Suite 100 San Diego, CA 92154 | SAN | RLJONES |
| FMIC Ensenada | Instrumentos Musicales Fender Calle Huerta # 132 Ensenada, BC Mexico | ESE | 1010 |
| Fender EDC (Rotterdam) | Fender EDC BV C/O DSV Solutions B.V. Tradeboulevard 4, Haven 528 4761 RL Moerdijk Netherlands | MOE | 2000 |

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Enter Shipments


After creating the container data, you can now enter shipments (shipment being a single PO line item) into that container.

Load Container
[Submit](#) [Search](#)

1. Enter Container Data

2. Enter Shipments

3. Enter B/L Information

2. Enter Shipments
 No Records

TOTALS: CTNS CBM KGS
 0 0 0

[3. Enter B/L Information](#)

Submit

Search

Click the ellipse button, and you will see a Search screen. You can either enter limiting criteria to narrow your search, or simply leave all fields blanks and click Search. It is recommended that Mexico Staging always use “SAN” in the Activity Location field or its SITE ID of 1015. You will see the existing shipments that can be loaded into the container.

Manifest Builder - Mozilla Firefox
http://fmic.log-net.com/dispatcher?service=GetListFrameContainerInterface

☐ Sort Search Results
Manifest Builder
Enter partial or complete values.

Constrain

Search

Activity Location

Facility ID

PO

Material Number

Orig ID

Activity Date Range

Vendor Booking

Due Date

Pmt Terms Days

Pmt Terms Desc

Incoterms Desc

HTS Number 1

Country Code

Rejected

Plant

Req Dlvry Date

Sched End

Prod Hierarchy

Loading Group

Over Telephone

Site ID

Shipment Reference

PO Line

Dest ID

Payment Terms

Incoterms

Sched End

Order Type

Sched Start

Material Type

Dlvry Completed

Item Cat

Storage Loc

Sched Start

Material Group

Ext Matl Group

Acct Assmt Cat

Intrade Number

Done

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If you do not see the shipment you need, there may be several reasons.

- One is that you entered search criteria that excluded the shipment by mistake. Search again with more open criteria to see if the shipment now appears.
- If Mexico Staging did not add the XLD event to the shipment when it arrived, then it will not be available to ship out. You will need to go into that container and add the XLD event to it. This will be explained in detail in another section.
- Another reason is that while the PO line item exists in LOG-NET, that a LOG-NET shipment was never created for it in the first place. If that is the case, contact Ensenada Import-Export who will need to create the shipment for you.

Another scenario is that you have the shipment you need, but that the quantity needs to be loaded into more than one container. LOG-NET allows you to *split* that shipment if this is the case.

The figure shows a shipment (one line item of one PO) with a quantity of 100. You only want to load 50 units into this container instead. Select the word *Split* at the right end of the shipment. A new screen will appear that allows you to change the quantity. Enter the new quantity and then hit Submit.

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Split Shipment

[Submit](#) [Cancel](#)

Split Shipment FDTFDR0000000018

[\[Split Shipment\]](#)

Original Values

| | |
|----------------------------|----------------------------------|
| PO RPT005 | PO Line 0100 |
| Order Key FDTFDR0000000021 | Shipment FDTFDR0000000018 |
| Cartons 3 | Quantity 100.00 |
| CBM 0.000 | KGS 1.10 |

[\[Top\]](#)

Split Shipment

[Reset](#)

| | Initial Shipment | New Shipment |
|----------|------------------|-----------------------------------|
| Cartons | 3 | <input type="text" value="0"/> |
| Quantity | 100.0 | * <input type="text" value="50"/> |
| CBM | 0.000 | <input type="text" value="0"/> |
| KGS | 1.100 | <input type="text" value="0"/> |

Underage

☐

Attach New Shipment to Documents

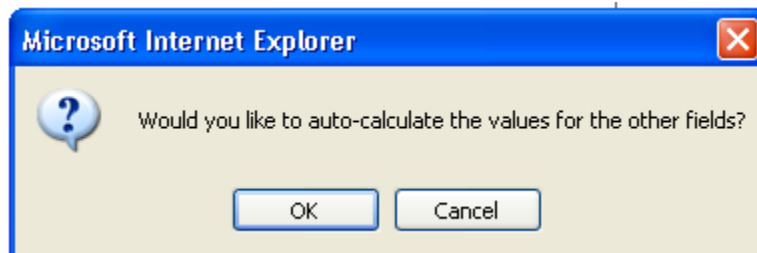
☐

Click to attach the new shipment to any existing parent documents, for example, a Shipping Instruction document or a Bill of Lading document. Please note: The new shipment is always attached to any parent Freight Receipt document.

[Submit](#)

[Cancel](#)

A pop-up may appear asking if you would like to auto-calculate other fields. Select OK, and then hit Submit again.



You will now see two lines of shipments where once there was one. There will be the new shipment you just split with the quantity you entered. There will also be the original shipment whose quantity has now been reduced.

You can now finish entering shipments by picking one, both, or any other shipments.

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Manifest Builder

Enter partial or complete values.

| Constrain | |
|---|--|
| Search | |
| Activity Location <input type="text"/> | Site ID <input type="text"/> |
| Facility ID <input type="text"/> | Shipment Reference <input type="text"/> |
| PO <input type="text" value="RPT"/> | |
| Material Number <input type="text"/> | PO Line <input type="text"/> |
| Orig ID <input type="text"/> | Dest ID <input type="text"/> |
| Activity Date Range <input type="text"/> <input type="text"/> | |
| Vendor Booking <input type="text"/> | HTS Number 1 <input type="text"/> |
| HTS Number 2 <input type="text"/> | Intrade Number <input type="text"/> |
| Material Type <input type="text" value="▼"/> | Rework/Repair <input type="text" value="▼"/> |
| <input type="button" value="Search"/> | |

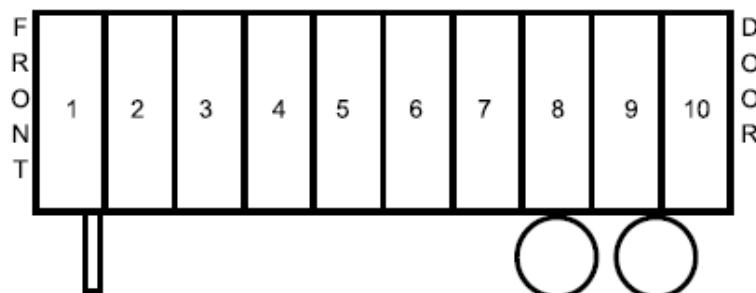
| Warehouse Inventory | | | | | | | | | | | | | |
|-----------------------------|--------------------|--------|-----------------|---------|---------|---------|------|------|--------|-------|----------|----------------|-----------------------|
| | Shipment Reference | PO | Material Number | PO Line | Orig ID | Dest ID | Qty | Ctns | CBM | KGS | Activity | Last Container | |
| Select | FDTFDR0000000018 | RPT005 | 025-7702-306 | 0100 | TYO | ONT | 50.0 | 1 | 0.0000 | 0.550 | RCV | | Split |
| Select | FDTFDR0000000033 | RPT005 | 025-7702-306 | 0100 | TYO | ONT | 50.0 | 2 | 0.0000 | 0.550 | RCV | | Split |
| Showing records 1 to 2 of 2 | | | | | | | | | | | | | |

In this example, we'll pick both shipments. At the bottom of the screen, you will see all shipments you have selected.

If you have added a shipment to the container by mistake, you can select Delete at the far right, and you will remove the shipment from the container.

You can also choose to update the vanning position. If you do not update, LOG-NET will assign a default vanning position which may not be accurate. A container will be divided into 10 sections as seen below.

Vanning Position Guide



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At this time, Fender is not requiring the correct vaning position to be marked, but it may become required in the future.

The vaning format is “XX-XX” where each XX is a section in the container/ Therefore, “01-01” means “Sections 1 to 1.” “01-10” means “Sections 1 to 10.” 01-03 means “Sections 1 to 3.

[Select All](#)

| Manifest | | | | | | | | |
|-----------------------------|--------|-----------------|---------|--------|---------|------------------------------------|----------------|------------------------|
| Shipment Reference | PO | Material Number | PO Line | CBM | Dest ID | Vanning | Vendor Booking | |
| FDTFDR0000000033 | RPT005 | 025-7702-306 | 0100 | 0.0000 | ONT | <input type="text" value="01-01"/> | | Delete |
| FDTFDR0000000018 | RPT005 | 025-7702-306 | 0100 | 0.0000 | ONT | <input type="text" value="01-01"/> | | Delete |
| Showing records 1 to 2 of 2 | | | | | | | | |

[Delete All](#)

| | | | |
|---------|------|-------|------|
| TOTALS: | CTNS | CBM | KGS |
| | 3 | 0.000 | 1.10 |

OK

After you have entered all your shipments, hit OK. You will then see the Enter Shipments section updated.

If you forgot any shipments, you can always go back to this section at any time and select the ellipse button once again. Hitting the ellipse button will bring you back to the Search screen, and you can select additional shipments as needed.

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Load Container

[Submit](#) [Search](#)

| 1. Enter Container Data | | 2. Enter Shipments | | 3. Enter B/L Information | | |
|--|-----------|------------------------|----------------|--------------------------|----------------|----------------|
| 2. Enter Shipments | | | | | | |
| Shipment Reference | PO | Material Number | PO Line | CBM | Dest ID | Vanning |
| FDTFDR0000000033 | RPT005 | 025-7702-306 | 0100 | 0.0000 | ONT | 01-01 |
| FDTFDR0000000018 | RPT005 | 025-7702-306 | 0100 | 0.0000 | ONT | 01-01 |
| Showing records 1 to 2 of 2 | | | | | | |
| <p>TOTALS: CTNS CBM KGS</p> <p> 3 0.000 1.10</p> | | | | | | |
| 3. Enter B/L Information | | | | | | |

[Submit](#) [Search](#)

Enter B/L Information

Now that you have entered your shipments, you can enter the BL information by selecting 3. Enter B/L Information.

Load Container

[Submit](#) [Search](#)

| 1. Enter Container Data | | 2. Enter Shipments | | 3. Enter B/L Information | | | | |
|---------------------------------|-----------|------------------------|----------------|--------------------------|----------------|---------------------------|----------------------|------------|
| 3. Enter B/L Information | | | | | | | | |
| Shipment Reference | PO | Material Number | PO Line | Bill of Lading | BL Date | Commercial Invoice | Invoice Value | CBM |
| FDTFDR0000000033 | RPT005 | 025-7702-306 | 0100 | | | | 62.50 | 0.0000 |
| FDTFDR0000000018 | RPT005 | 025-7702-306 | 0100 | | | | 62.50 | 0.0000 |

[Submit](#) [Search](#)

Each shipment line you previously selected will be shown in this section. There are three fields where you can enter data – Bill of Lading, BL Date, and Commercial Invoice. What you enter in the Bill of Lading and BL Date fields in one shipment will appear for all shipments. Use the truck pro# for the BL#.

The information entered in the Commercial Invoice field will not appear for all shipments. Mexico Staging will not need to enter the Commercial Invoice # for each line.

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Load Container

[Submit](#) [Search](#)

| 1. Enter Container Data | | | | 2. Enter Shipments | | 3. Enter B/L Information | | |
|--------------------------|--------|-----------------|---------|--------------------|------------|--------------------------|---------------|--------|
| 3. Enter B/L Information | | | | | | | | |
| Shipment Reference | PO | Material Number | PO Line | Bill of Lading | BL Date | Commercial Invoice | Invoice Value | CBM |
| FDTFDR0000000033 | RPT005 | 025-7702-306 | 0100 | MOLUTEST12345678 | 2009-07-01 | C001 | 62.50 | 0.0000 |
| FDTFDR0000000018 | RPT005 | 025-7702-306 | 0100 | MOLUTEST12345678 | 2009-07-01 | | 62.50 | 0.0000 |

After all information is entered, hit **Submit**. Your container is now loaded.

After you have successfully entered all data in Log-Net, you should contact Ensenada Import-Export. They will update Log-Net with all INTRADE data and additional Events.