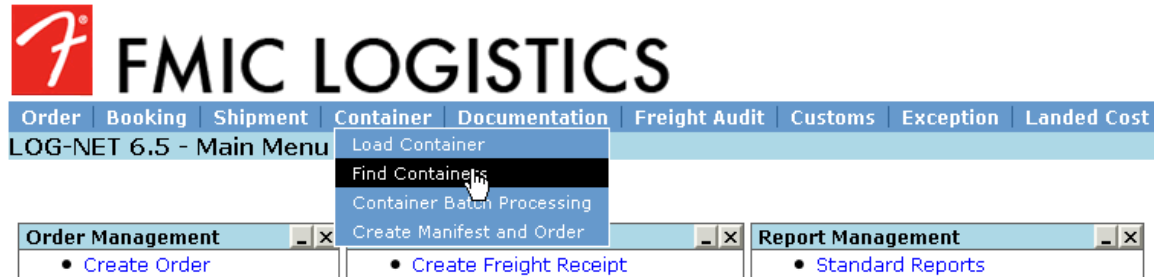# Fender Musical Instruments Corporation

Ensenada Import-Export is responsible for receiving in Log-Net once it arrives at Ensenada. Ensenada also has additional responsibilities in order to comply with their INTRADE requirements.

After Legaspy has entered the container data in Log-Net, they will contact Ensenada Import-Export. At this point, Ensenada will need to add Intrade #, download the Intrade report, and add the Customs and delivery events to the container.

ADD INTRADE DATA
The Intrade # will be added to Log-Net through the Container Maintenance screen. Go to the **Container** header and select *Find Container*.

Select the appropriate search criteria, and then go to Container Maintenance.

Scroll down to the Items section, and click on Update Intrade Number at the bottom.

After you have entered the INTRADE # you click the OK button. This will add the appropriate INTRADE # to all items on the container. The Intrade # is assigned at the individual Shipment level, not the Container level. (Because Shipments might be transloaded from one container to a second container, you may see the same Intrade # in multiple containers. This may be important later.)

You can now see the INTRADE # on the far right side of the Items.

Now you must hit the **Submit** button to save your data. If you do not hit the Submit button, then Log-Net will save your changes.

If you scroll down now to the Events section, you will see a new status: ITS – Intrade Secure. This status means that only authorized userids will be able to make changes to this container. This is to preserve data integrity for customs purposes.

Unauthorized userids will be able to view data, but not able to change existing or add new data to this FMIC Cont ID#. If you need to make changes, but are not able to do so, contact a user who is authorized to make changes or lognet@fender.com

If necessary, an authorized userid can delete the ITS Event. This will allow anyone to make changes.

DOWNLOADING THE INTRADE REPORT
Once the INTRADE # has been entered into Log-Net, you can now generate the Intrade Report. Go to the **Reports** header and select *Intrade Report*. You can also select this from the Report Management box.

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You will now see the Intrade Search screen. Enter whatever search parameters you need. This could be the Shipper #, Intrade #, FMIC Cont ID#, or something else.

After your search results appear, select the report you need and select Download.

Because the Intrade # is assigned at the Shipment level, you may see multiple containers appear with the same Intrade #. In the example below. We see several containers appear with the same Intrade #. That is because the Shipments currently crossing the border in TLH-533658, were originally loaded in several other containers before they were consolidated in the single container that is crossing the border. If you download the report for the wrong container, you will not get the correct information you need for Intrade.

Because of this, it is recommended you always enter the specific FMIC Cont ID# as part of your search criteria. That will ensure you select only the proper report.

A pop up screen will appear in TXT format. Right click on the pop up and select Save Page As.

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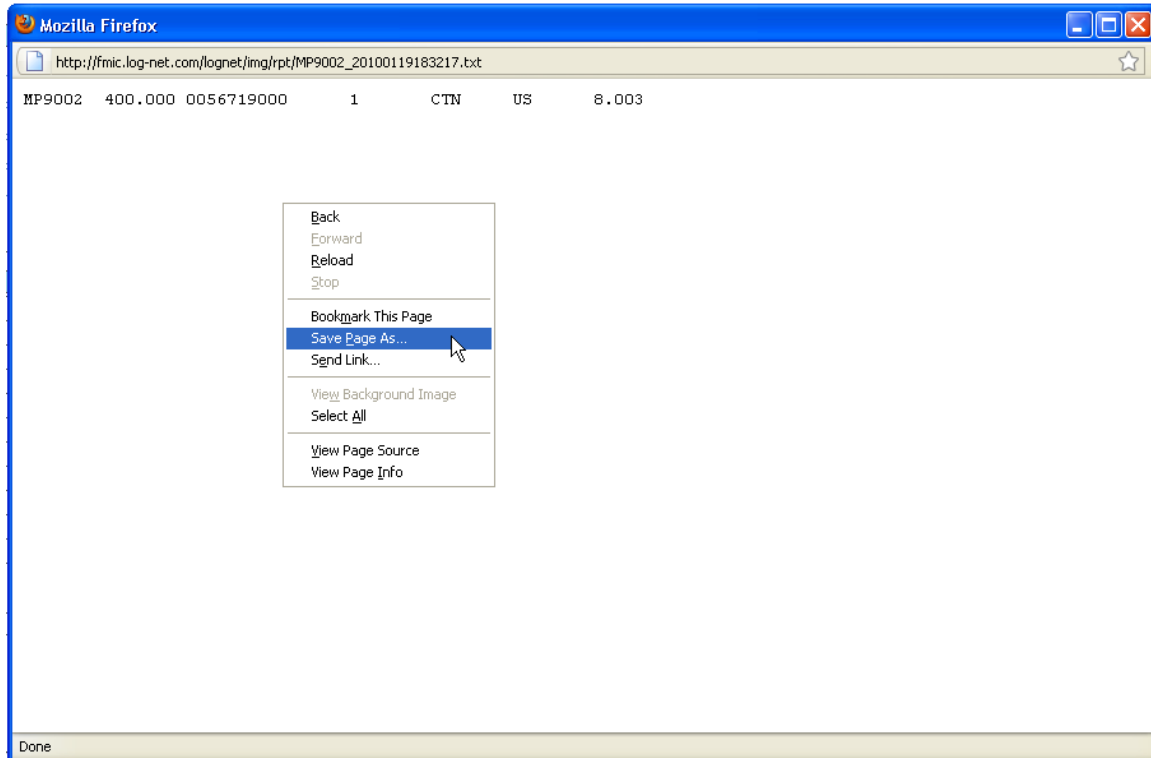
The standard Save As window will appear. Select the folder where you wish to save the file and click on the Save button to complete the download. The file name will default as the Intrade # and date (year/month/date/hour/minute/second).

The report is now available on the user's computer for upload into intrade.

UPDATING EVENTS/STATUS FOR CONTAINERS ON LOG-NET
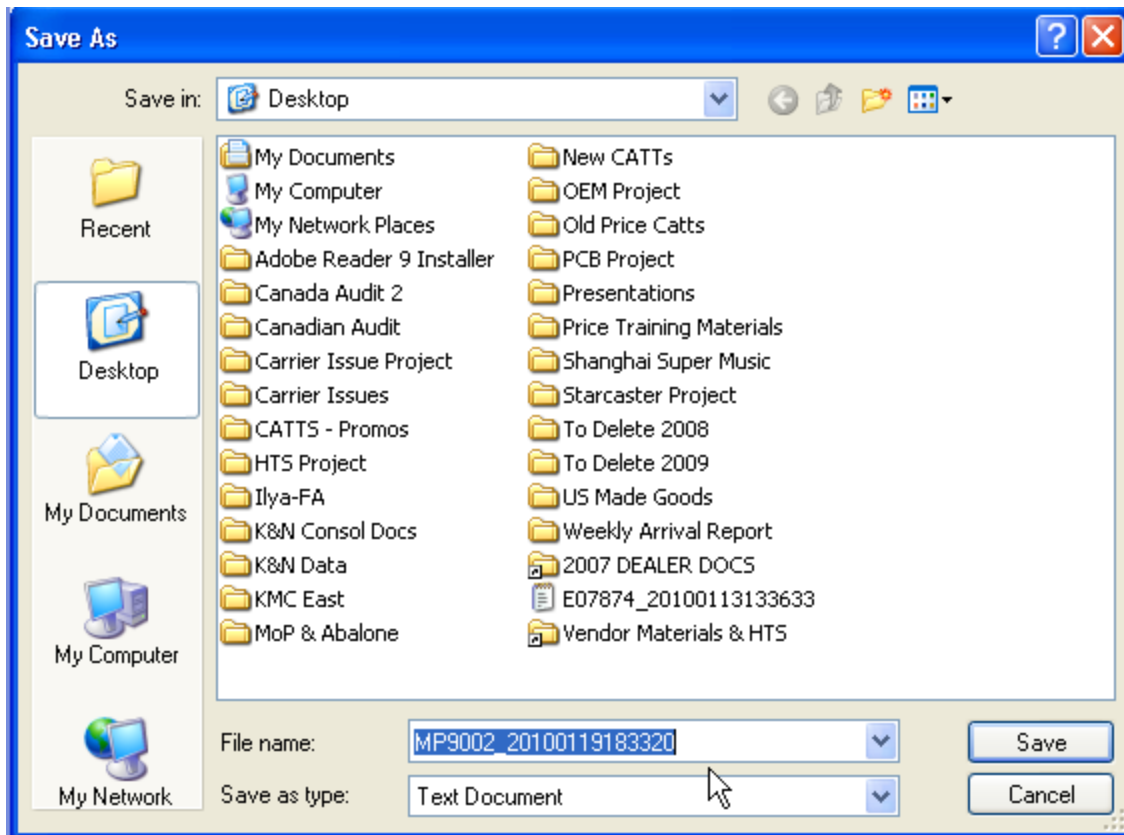After you have created the container and entered Shipments into it, you will be able to assign Events/Statuses to the container. There are two ways to add or update Events/Statuses to a container based on whether you want to update a single container or multiple containers at the same time.

This will include events such as:

EVENT CODE	EVENT DESCRIPTION
ITS	Intrade Secure
ICF	Customs Inspections – No Problems
ICI	Customs Inspections - Incident
ITC	Intrade Clear
ARR	Destination Arrival
DVN	Devanned
MTY	Returned Empty Container

The ITC – Intrade Clear – status should be used after Mexican Customs releases the goods. Assigning this status will allow containers with the ITS status to be changed once again.

ARR is used when the container has arrived at destination.

DVN is used when the container has been devanned or unloaded. DVN may or may not be the same date as the ARR status. DVN is important because this status impacts Fender reporting. Unless the container is marked as DVN, it will still show on the Container Tracker Report. When a container is received in SAP, it must be marked as DVN in Log-Net.

MTY is used when the empty trailer or container is taken away. This Event records when the carrier picks up an unloaded container, and will be used to push back on any unwarranted storage charges.

If you are at the Container Maintenance screen, you can scroll down to the Events section and click Add New.

A pop up screen will appear. Select the Event you want to add, and then click the OK button.
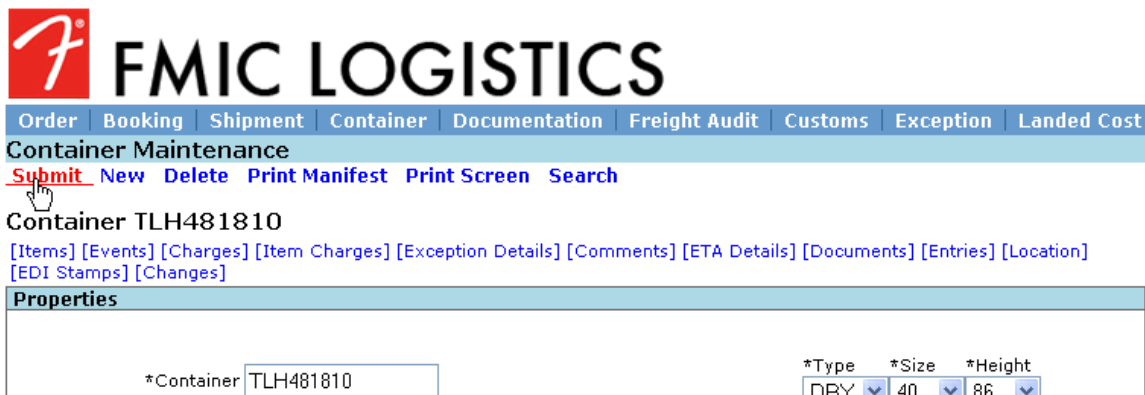
If needed, you can add multiple Events to the same container the same way. Just click Add New again and select the next Event.

When you are back at the Container Maintenance screen, click the Submit button to save your changes.

If you need to update multiple containers at once, you can go to the **Container** header and select *Container Batch Processing*. This procedure is covered in depth under the Receiving tab at https://eservices.fender.com/log-net/

CONTAINER BATCH PROCESSING (ADDING EVENTS)
Events in LOG-NET are changes in status. The warehouse is responsible for certain Events such as Arrival, Devanning, and Empty Containers being available for pick up. These events (and more) are to be done via batch processing.

Go to the **Container** header and select *Container Batch Processing*.
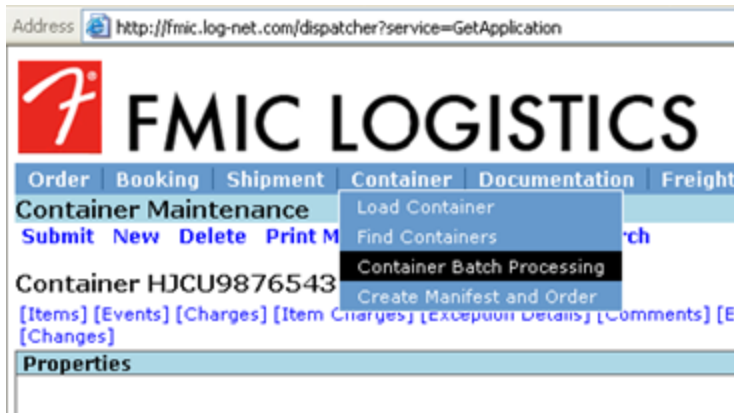
Batch processing allows you to update more than one container at a single time. There are two important functions in batch processing. The first is the Event/Field.

Select the event you want to process – that is the event that has happened. Receiving is responsible for three events. There are many events that can be selected, but you are concerned with only three of them.

Container Arrival   ARR
Container Unloading   DVN
Container Available for Pick Up   MTY

The second is Batch/Process Mode which should be "Add."

The other fields are limiting criteria when you search for containers to process. The most important of these is Prerequisite Event. Unless you limit your search, you will see many containers appear when you search, including those you have already processed.

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Container Batch Processing
Submit

Active Base Type VSL/ TRL ▾

Search Criteria ▬

Hide Extended

Search

Event/Field	ARR - Destination Arrival ▾
Batch Process Mode	Update/Add ▾
Prerequisite Event	▾
Container	
Orig ID	
Dest ID	
Carrier ID	
BL/Pro Number	
Vehicle ID	
Voyage/Trip	
Disch ID	
Comment	
Load Date Range	
Est Arrive Date Range	
Commodity Sail Date Range	
HOT Container	▾ HAZMAT ▾
FMIC Cont ID	

Search

Submit

The Prerequisite Event allows you to limit your search to those containers that already have certain Events applied to them.

Event	Prerequisite Event	Why
ARR	VSL or XLD	The VSL event should be used when a container arrives directly at Ensenada (bypasses Mexico Staging). The XLD event should be used for those containers that arrived from Mexico Staging.
DVN	ARR	You only want to unload containers that have already arrived. Containers still on the water can't be unloaded.
MTY	DVN	You only want to unloaded containers to be picked up, not containers that have only arrived (and still loaded) or still on the water.

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After you have entered your search criteria, hit Submit. You will now see a list of containers that match your search criteria.

You many not want to update all the containers that appear. You will need to check each container you want updated by selecting the far left box on the container's line item. Anything you select will have the Event added to that container's status. Anything not selected will not have that Event added to its status.

You have three fields that can be updated as well.
- Destination Arrival Date
- Destination Arrival ID
- Destination Arrival Site ID

These fields will default to today's date (for arrival date) and the location and site ID already entered into LOG-NET. You can change these fields should it be necessary.

Hit **Submit** to update the containers you selected. By hitting **Submit**, the containers you selected now have the Event you picked.